Student Health Advisory Committee
Meeting Minutes
November 20, 2015
3:00pm-4:00pm
Ford Alumni Center Room 202

ATTENDANCE

- Guests: Daralyn DeHaven-Murdoch
- Members Excused: Eliza Hallett, Priscilla Cardenas, Holly Kuenzi, Mike Eyster, Paula Staight, Kathleen Beardsworth, Elizabeth Valdez, Haley Burns, Mackie Wood
- Members Unexcused:

BODY OF MEETING

Call to Order: Ayla Rosen acting as meeting host.

Introductions: Name, pronoun, and “What do you always have stocked in your pantry or fridge?”

Minutes: Approval of November 13, 2015, minutes deferred until December 4.

NEW BUSINESS:

Director’s Report—No report

Hoodie Order: Signup sheet went around for new members to sign up to receive a hoodie.

Guest Speaker: Darayln DeHaven-Murdoch, Finance and Personal Administrator, UHC

The current financial model is 100% funded by students. Our revenue is generated by student’s paying a health fee per term ($161 per term -$126 goes to the UHC and $35 goes to UCTC) and fees for services when they visit the Health Center. Our total operating budget is approximately $14 million. UO is asking us not to increase the fee.

- OPERATING REVENUE:
  73% of our revenue is generated from the Health Fee ($126 per term; per student) ($9.7 mil in student fees)
  27% from Office visit and fee for services ($375,000 Office visit; $3.3 mil fees for service and supplies)

- OPERATING EXPENSE BUDGET:
  76% of our expenditures are for Salary and OPE ($11 million)
  24% of our expenditures are for service and supplies ($3.3 million)
**SALARY/OPE** – We employ approximately 130 employees ($7.4 mil to pay employee salaries and $3.7 mil to pay for “other payroll expenses”)

**Other Payroll Expenses (OPE)** We pay approx 50-65% in addition to each employee’s salary: OPE are the employment related expenses the HC pays per month for each employee in addition to the employee’s actual salary. 85% of our employees are academic year (work September thru June)…we are required to pay their health insurance premium for 12 months.

**SERVICE AND SUPPLIES** – Approximately $3.3 million
- Medical/Vaccines/Pharmaceutical Supplies – These costs continue to increase year after year. (Medical supplies - $250,000 - $350,000; Pharmaceuticals - $900,000; Vaccines - $250,000)
- Technology: Support of our EMR (electronic medical record) annual support new/upgrades, software, computers, printers, scanners, support $350,000. Phones $90,000.
- Equipment – Cost to support our expense equipment (maintaining, calibration, replacement).
- Contracts – Maintenance agreements on all equipment, autoclave, x-ray machines, laboratory equipment, dental equipment, medical equipment; EMR - $50,000 plus; Language Line, Transportation Services, Laundry, After Hours Nurse Line. $250,000.
- Assessments – University charges us an overhead assessment of approximately 4-5% of total expenses (this includes payroll/ope expense). Approx $625,000 annually. This assessment helps fund centralized departments on campus.
- Professional Development – Our staff must maintain licenses or certificates as required by their profession. They are required to have continuing education every year which the HC funds. $90,000-$100,000.
- Utilities – The university charges us for all utilities…electricity, steam, water, and garbage $160,000.
- Building Maintenance – The HC is charged for all building, mechanical equipment, HVAC, elevator repairs/maintenance, plumbing, electric and other building repairs performed by campus operations. Cost varies depending on the issues.

UO Students studying in Portland: There are programs with the UO Architecture and Journalism Departments where UO students study in Portland and are eligible to use the PSU Health Center. These students pay the UO mandatory fees, and we are required to transfer from the UO Health Center to PSU Health Center. We expect to transfer approximately $70,000 to PSU next year.

**CARRYFORWARD:** At fiscal year end (June 30th), the university allows us to carry forward our unspent funds (ending balance) to be available to us in the next fiscal year. We have established a guideline of maintaining a carry-forward of 18% to 25% of our total expenditures. This is approximately $2.5 - $3.5 million. Our July 1, 2015, carry forward was $3.5 million. We have to keep in mind the unknowns that can impact our operating budget. Examples of unknowns: increase or decline in student enrollment, student utilization, medical crisis/outbreaks (which sadly we had with meningitis), mandated requirements by CDC, medical boards, pharmacy boards, mandated increases due to collective bargaining, personnel costs, maintenance, service and supplies, shipping, utilities, university mandates or rule changes. Accreditation Standards and medical equipment failure/replacement.
HEALTH CENTER FEE: For the year 2011, fee increased $3.50 or 3%. 2014 and 2015 each were up $1 or 1%. 2016 up 3.3%. There is no answer yet on 2017 because it depends on insurance billing.

Each department is given their own operating budget to work within. The ancillary departments generating revenue are not able to cover their expenditures so each of these departments run a deficit. Under our current financial model, the Health Fee and Office visit charge help offset these deficits.

We have depended on the Health Fee each year to fund our operation. The reality we are facing is the amount of health fee it takes to operate the UHC. This is the reason we are looking at other business models in funding our operation. Such as the insurance model.

Question time:

- How do physician and RN salaries compare to the community? Physicians and RNs salaries are currently lower than the community. Outside they are able to pay on experience and here we are based on a scale.

- For lab and ancillary services, why the gap? They have their own structure. We can’t charge $185 to a student for someone with insurance versus someone with no insurance.

- Why is the fee of insurance versus no insurance higher? Each code has a value. A new patient with a new problem is more than a followup on a problem. Mike is doing a survey to get an idea of where the majority of the insurance is.

Event Planning: The group split into two. Ayla met with a group regarding Coffee Hour planning and Molly met with a group regarding Health Professionals Panel.

- For coffee hour, they will plan 2 people at the table at a time. Wear your name tag and hoodie. They will mention dental and health services and also Peer Health Educator plug in. The idea of Healthy Habits New Year’s Resolution in a jar discussed. For marketing, add to event page. Food is snacks (we give them money).

OLD BUSINESS:
Final Announcements:

- Peer Health Educator information—Britney Guzzi. We are planning for a course in the spring. Participants must be here during the next academic year. It will count as 3 or 4 credits. Time will consist of once per week for 3 hours.
- No SHAC meeting next week due to Thanksgiving break.
- December 4 is the end of the term party and meeting.
- We will have sign-ups for winter term Meeting Hosts on 12/4.
- White Elephant gift during party. Participation is optional but encouraged ($5 limit). Bring it gift wrapped.

ADJOURN
Next meeting December 4, 2015, at the Ford Alumni Center Room 202.

Respectfully submitted,
Ellen Ambron, Recorder